सूचना/NOTICE NO. 247 /Dt-30.09.2022

ADMISSION AND REGISTRATION FOR 1ST YEAR B.TECH.
& DUAL DEGREE PROGRAMMES FOR AUTUMN SESSION (2022-23)

First year B.Tech & Dual Degree students (freshers) will report to the Institute campus physically on 30.10.2022 (Sunday).

A. Candidates who have accepted seats for joining UG programmes at IIT Bhubaneswar through JOSAA will be intimated through E-mail from the institute ERP system by **22nd October, 2022,** informing them their **Roll Nos, institute E-Mail IDs & Passwords** and **ERP login IDs & Passwords.** Email will be sent in the Email IDs available in the JEE application forms.

B. On receiving the email above, candidates are required to Login to the institute Email web server (mail.google.com/a/iitbbs.ac.in) and ERP server (www.erp.iitbbs.ac.in) and **RESET** both the **Email and ERP passwords**. Subsequently, only the institute **Email id will be used for correspondence with the students.**

C. Fee Payment, ERP Profile Creation, Uploading of Documents:

a) **Fees payment, ERP profile creation and uploading of documents are** to be completed **by 30th October, 2022 (Sunday, Forenoon).** Visit the institute admission portal (https://www.iitbbs.ac.in/admission.php) **for fee details and payment links (also available on the next page).**

b) **Fee Payment details updating** in **ERP is** to be completed **by 30th October, 2022 (Sunday) through online mode.** On completion, students will receive a confirmation email from the ERP.

c) Upload the documents as listed below (Annexures are attached herewith) and a Passport size colour photograph to ERP. **Please check the list of documents and keep soft copies ready with you for uploading**. Hard copies of all documents must be submitted at the institute at the time of registration. Original documents are to be produced for verification, failing which admission may be cancelled.

List of Documents to be uploaded to ERP:

1) JEE Admit card.
2) Seat Allotment Letter/Admission Offer letter of JoSAA.
3) Proof of Advance Fee Deposit of ₹35,000/- (for GEN / GEN-EWS / OBC-NCL category) and ₹15,000/- (for SC/ST/PwD category) towards seat acceptance fee.
4) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 sets for submission*).
5) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 sets for submission*).
6) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute
7) Caste Certificate as per GOI format / EWS Certificates as per JoSAA format.
8) Attested copy of Disability Certificate (For PwD candidates as per Govt. of India / JoSAA format)
9) College Leaving Certificate/Migration Certificate. 10) OCI Certificate or PIO Card (if applicable)

11) Fee payment transaction details **(Institute Fee and Hostel Mess Advance are to be paid separately).**

12) **Annexures (to be uploaded to ERP):**

   a) *Annexure-I (Student's Profile Form)*

   b) *Annexure-II (Declaration /Undertaking from the student & Parents)*

   c) *Annexure-III (Antiaging Form)*

   d) *Annexure-IV (Health Certificate Form) mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.*

   e) *Annexure-V (Declaration for Sharing of Students Academic Performance)*

   f) *Annexure-VI (Anti-Plagiarism Policy)*

   g) *Annexure-VII (Use of Internet only for Academic Purpose)*

   h) *Annexure-VIII (NSO or NSS or NCC Form)*

13) Income Certificate(s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar).

DETAILS OF FEES To Be PAID		
	GEN / OBC – NCL/GEN-EWS	**SC / ST / PwD***
Total fee for the Autumn 1st Semester (Institute Fee ₹1,35,290 + Hostel Mess Advance ₹14,000/-)	**₹1,49,290/-**	**₹ 49,290/-**
-(less) seat acceptance fee for IIT Bhubaneswar	**₹35,000 /-**	**₹15,000/-**
+(add) Processing fee for document verification at the reporting centre	**₹2000/-**	**₹2000/-**
Fees to be paid at the time of registration at IIT Bhubaneswar	**(1) (Institute Fee: ₹1,02,290/- + (2) Hostel Mess Advance: ₹ 14,000/-**	**(1) Institute Fee: ₹22,290/- + (2) Hostel Mess Advance: ₹ 14,000/-**

*100% Tuition fee is waived for SC/ST/PwD category students.

1. Click on the below link for <u>Online</u> fee payment. Institute Fee and Hostel Mess Advance are to be paid separately.

(A) Institute Fee: Online payment in ERP (Link– https://erp.iitbbs.ac.in/index.php), following the steps as under:

   1. Login into ERP
   2. Click on "Registration"
   3. Click on "Pay Semester fee"
   4. Verify the data and press on "Verified and Next"
   5. Click on "Pay"
   6. Select Mode of Payment and complete the process

(B) Hostel Mess Advance:

   (a) Through online (Link-http://www.iitbbs.ac.in/hostel_payment.php

   OR

   (b) Through NEFT (Online Money Transfer for bank loan only):

   Canara Bank A/c No. 80072200011951, IFSC Code: CNRB0017282, Canara Bank, Argul Branch,

   Account Holder Name: IIT Bhubaneswar Hostel Account.

N.B:

1. **Candidates are required to submit a copy of the Health certificate (Annexure-IV) to the Hostel at the time of reporting.**

2. **The candidate has to mention in the transaction narration "His/her name, "Institute Roll No." and "Branch" & "Admission to 1st year B.Tech/Dual Degree" without which, the payment will not be accepted .**

3. **Any issue regarding payment of fee, the students may contact in the e-mail: osd.fa@iitbbs.ac.in and Telephone: +91674-7134572**

4. **Any issue regarding profile creation and uploading of documents in ERP, the students may contact in the e-mail: chandra@iitbbs.ac.in and Telephone: +91674-7138608**

D. English Diagnostic Test

Students have to appear for an English Diagnostic Test (1.5 hours' duration) **on 01.11.2022.** Information for appearing the test will be shared in a separate email. English Diagnostic Test is **compulsory** for all students.

E. Orientation Programme

Orientation programme will be conducted in online mode **on 03.11.2022**. Information on orientation programme will be shared with students separately.

F. Commencement of Class

1. Classes for 1st year B.Tech. & Dual Degree students will commence from **04-11-2022 (Friday).**

2. Class time table is available at institute academic website (https://www.iitbbs.ac.in/timetable.php).

3. Please visit the Institute website https://www.iitbbs.ac.in/btech-admission.php for course contents/Curriculum/Regulations/Academic Calendar and other Academic activities.

4. For updates, please keep visiting the Institute website www.iitbbs.ac.in

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